

# NETHER STOWEY VILLAGE HALL AND RECREATION GROUND

## **Sub Committee Nether Stowey Village Hall, Lime St, Nether Stowey TA5 1NH**

Holders of Hallmark 1 and 2

Registered Charity No: 1176413

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### Minutes of Sub Committee Meeting held 4th August 2020 in the Village Hall at 7.30 pm

Present: Mesdames Erskine, Hobbs (Quantock Players), Mayell, Miller and Scoins

#### VH2020 - 61 Apologies

Apologies were received from Messrs Miller and Place, Mesdames Coates & Rich (NSPC). In Mr Miller's absence Mrs Erskine chaired the meeting.

#### VH2020 - 62 Minutes of Previous Meeting

The minutes of the meeting held 3rd March 2020 were approved. Proposed by Mrs Scoins, seconded by Mrs Erskine.

#### VH2020 - 63 Treasurer's Report

##### **Treasurer's report 4 August 2020 (for period 1/3/2020-31/7/2020)**

Income from hirers £572.50, Cinema (Sorry we missed you) £67.64, Cinema (Judy) £354.13, Ice cream £11, Bingo £134. SDC COVID grant £10,000.

Total income £11,139.27

Expenses: Water £99.40, Cleaning £170.85, Electric £800, K Sparkes gardening £90, Green bin £55.50, Jane Erskine £82.55 (toilet seat, inks, paper towels & toilet rolls), Hilary Sells £6.71 (stamps), £7.80 stamps, CCS subs £100, Fire extinguisher check £61.80, Cinema (SWMY) £80.06, Cinema (Judy) £161.24, Ian Shaw £316 (repairs to fire exit to car park), COVID expenses £89.27.

Total expenses: £2,121.18

SURPLUS £9,018.09

**(if we didn't have the grant we would have a deficit of almost £1,000)**

**Bank account balances** 3/8/2020

<i>Total funds 1/3/20</i>	£22,766.09
Nether Stowey Village Hall & Recreation Ground	£26,674.40
NSRG Regeneration savings (Stowey Centre) (funds used for outline planning application)	£2,316.10
PFR Club	£1,087.50
NSRG Regeneration	£367.74
Total funds	£30,445.74

Accounts for the year ended 31/3/2020 have been signed off & are on our website. Key information - deficit for the VH of £82.46 for the year (however the public liability insurance £1,357.16, which is combined for the VH & RG is not included in this figure & is shown as a CIO expense.) A very close eye was kept on all expenses and all are lower than previous years, however all income was lower apart from fundraising events such as bingo & the quiz nights, although it is difficult to make a direct comparison as the previous figures were for the first 15 months.

VH2020 - 64 Report from Booking's Secretary

Mrs Miller reported that because of Covid-19 there had been no bookings. It was agreed that any enquiries would be emailed to the committee for a decision.

VH2020 - 65 Village Hall

(a) Web Site & Social Media

Reviewed and updated.

(b) Action List

Under Minute NSVH2020 - 58(a) Village Hall History, it had previously been agreed that a record of the history of the hall should be saved, but no one had actually agreed to take on the task. Mrs Scoins has now volunteered to do this. Mrs Hobbs reported that there is a great deal of historical information in the filing cabinet, including newspaper cuttings and old minute books and she will give Mrs Scoins the spare key.

(c) Hall Maintenance

A new door has been fitted to the rear fire exit, as the old one was barely holding on with just one hinge. Mrs Erskine is to get a leaf guard for the gutter of the Jubilee Room, and will ask Mr Sparkes to clear the gutter and brambles, preventing rain water from flooding the kitchen.

(d) Fire Risk Assessment

Mrs Mayell reported that we had done as much as we could to meet regulations, but because of Covid-19, we cannot currently pursue the matter. Following on from regular fire checks, PAT testing is now due and Glen Manchip has been asked to do it.

(e) Hiring Fees

It was unanimously agreed, because of Covid-19, that the planned increase in hiring fees should be postponed for the time being.

VH2020 - 66 Stowey Centre Project

Stowey Centre Project update

The joint fundraising event with the Football Club (Bingo on 21<sup>st</sup> March) did not go ahead. The outline planning permission was granted at the beginning of May to demolish the VH & build 3 bungalows. The site is NOT for sale at present, but the value of the site is now in the region of £300,000 (£200,000 without planning). The AGM was conducted via Zoom on 17<sup>th</sup> June. Rob Booth has resigned as a Trustee but will continue to help when he can. Judith Greig & Mark Howells are working alongside the Trustees on the project. Information is being published on a regular basis in the Messenger, to all CIO members & on Stowey News Facebook page. A village wide consultation survey will be going out in September which is essential to support grant funding applications. We have a meeting tomorrow to review the first draft. The next Trustee's meeting is this Thursday 6 August to enable us to clarify & publish our strategy & move on with the business plan (another key part of grant applications.)

VH2020 - 67 Fund Raising

(a) Cinema

Postponed for the foreseeable future. Mrs Miller impressed on the committee that the cinema is short of volunteers to help with setting up and choosing films. Towards the end of the year Mrs Mayell will place an item on the Next Door website asking for help, and for people to contact Mrs Miller.

(b) Planned Events

There are currently no planned events. The committee discussed the Christmas Market and unanimously agreed that this year's Market should be cancelled. Mrs Hobbs will notify the stall holders, and Quantock Messenger.

VH2020 - 68 Matters Arising

(a) Village Hall History

Following on from the last meeting, Mrs Scoins has now volunteered to record Village Hall happy memories, old photos etc. before the hall is no longer in existence. Mrs Hobbs had previously mentioned old newspaper cuttings, minute books and other old documents that are in our storage. The committee had agreed that this was a good idea and should be implemented. Mrs Hobbs will let Mrs Scoins have the spare key to the storage.

(b) Covid-19

Mrs Mayell explained the steps that have to be taken before the hall can be opened to hirers. ACRE are sending out a great deal of information about the re-opening of halls, and what needs to be done. This information is updated continually, so Mrs Mayell will update with the latest information and email it to the committee. All hirers will have to abide by these strict new regulations.

The hall opening date will be publicised on the Next Door website, and Mrs Mayell is currently hoping to have the hall open by 17th August.

There is a Health & Care course available to help with the current Covid-19 situation and it was suggested that it would be useful for the hall cleaner.

VH2020 - 69 Correspondence

There was none.

VH2020 -70 Any Other Business

Mrs Erskine had been asked by the Foot Health Clinic if there was any space available at the hall to hold their clinics as the Health Centre do not currently have a spare room, because of Covid-19. Only one person is seen at a time, and strict Covid-19 precautions would be implemented. There would be two sessions each week, Mondays and Thursdays. The committee agreed that the Club Room could be made available. Mrs Erskine will get in touch with the Clinic.

There being no further business, the meeting closed at 8.25 pm.

The next meeting is planned to be on Tuesday, 2nd September at 7.30 pm at the Village Hall.

Signed: .....Chairman