

NETHER STOWEY VILLAGE HALL AND RECREATION GROUND CIO Reg. No. 1176413

COVID-19 Risk Assessment for hirers of Nether Stowey Recreation Ground Portacabin.

This Covid Risk Assessment must be supplied to, and approved by the Trustees prior to first booking date.

Name of Group/Organisation/Party

Responsible Person(s):.....Signature.....Print Name

The potential mitigations are in three categories:

RED - actions based on Government advice - should be considered mandatory.

ORANGE - Actions that are strongly recommended.

GREEN - Actions that you might like to consider.

Please be prepared to ask for help from the Hall Committee to complete this form. It is intended as a supplement to your group's ordinary Risk Assessment.

Area of Risk	Risk identified	Actions to take to mitigate risk	Hirer's actions/comments
Cleanliness of portacabin and equipment, especially after other hires	Other hirers or portacabin cleaner have not cleaned room or equipment used to standard required. Our group leaves room or equipment without cleaning.	Group to check with Recreation ground committee when room is cleaned and to make sure regularly used surfaces are cleaned before, during and after hire e.g. tables, sinks, door and toilet handles.	Using own equipment which is cleaned & sanitised before & after each session. Surfaces will be wiped down after each hire.

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			Use plastic or metal chairs onlyrs (which can be wiped down).
Managing Social distancing and especially people attending who may be vulnerable	People do not maintain 2 m social distancing	<p>Advise group they must comply with social distancing as far as possible.</p> <p>The Department of Health and Social Care has confirmed to ACRE that: <i>On entering a community facility, you will be required to wear a face covering, and will be required to keep it on, unless you are covered under a "reasonable excuse". This could be for a gym class, if you need to eat or drink something, or if you have a health or disability reason not to wear one</i></p>	<p>People to BYO drink</p> <p>(Kitchen is not available for use.)</p> <p>Ask participants to wait outside until invited in, to avoid passing in doorway.</p>
Respiratory hygiene	Transmission to other members of group	Catch It, Bin It, Kill It. Encourage group to avoid touching mouth, eyes, and nose. Provide tissues ask all to dispose into a bin or disposable rubbish bag, then wash or sanitise hands.	Bring tissues and hand sanitiser. Use bin in room by entrance
Hand cleanliness	Transmission to other members of group and premises	Advise group to use sanitiser on entering and exiting the room, to wash hands regularly using soap and paper towels.	Bring hand sanitiser
Someone falls ill with COVID-19 symptoms	Transmission to other members of group and premises	Follow room instructions. Move person to safe area, obtain contacts, inform trustees.	Details on posters inside & outside of hall. Make a note of contact numbers for Trustees.