

# **NETHER STOWEY VILLAGE HALL AND RECREATION GROUND**

## **Sub Committee Nether Stowey Village Hall, Lime St, Nether Stowey TA5 1NH**

Holders of Hallmark 1 and 2

Registered Charity No: 1176413

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### Minutes of Sub Committee Meeting held 5th November 2019 in the Village Hall at 7.30 pm

Present: Messrs Miller (Chairman) & Place, Mesdames Hobbs (Quantock Players), Scoins (CIO Trustee),  
Simmonds & Erskine (CIO Trustee),

#### VH2019 -21 Apologies

Apologies were received from Mesdames Coates, Rich, Sells, Mayell & Miller.

#### VH2019 - 22 Minutes of Previous Meeting

The minutes of the meeting held 3rd September 2019 were approved. Proposed by Mr Place, seconded by Mrs Simmonds.

#### VH2019 - 23 Treasurer's Report

Mrs Mayell was absent from the meeting, so there was no Treasurer's Report.

#### VH2019 -24 Report from Booking's Secretary

Mrs Miller was absent from the meeting, so Mr Miller gave the report.

Bookings include: November 9th A Davis Party; 14th Talk Walford's Gibbet 7 - 9 pm; 16th Cinema; 23rd Christmas Wreath workshop; 24th - 1st Dec Quantock Player's Pantomime; 7th Christmas Market; 13th Bingo; 20th Stowey Bears; 21st Party 4 - 10pm; 31st New Year's Eve Party; January 1st clean up from Party.

The Christmas Decorations will be put up on 3rd December, from 7 pm onwards.

VH2019 -25 Village Hall

(a) Web Site

Reviewed and updated.

(b) Action List

This was updated.

(c) Hall Maintenance

The new heater dehumidifier is to be fitted this week by Messrs Manchip. Mrs Hobbs to ask them to sort out the sensor light by the back door as it is not coming on.

(d) Hallmark

We have been successful in keeping Hallmark 1 and 2, Mrs Mayell has been sent the certificates.

(e) Hall Keys

Mrs Hobbs to get a back door key cut as the main bunch of keys has only got a front door key on it.

(f) Wessex Water

The necessary remedial works have been done, and a written report will follow confirming that everything is in order. Mrs Hobbs to follow this up.

(g) Fire Risk Assessment

Mrs Hobbs is following this up, and waiting for information regarding number and size of smoke alarms needed, and organising a Fire Risk Assessment.

With Fire Risk Assessment in mind, Mrs Hobbs reported that on two occasions she has found artwork from the Toddler Group on top of the heaters, presumably to dry the paint and glue. This has been identified as a definite fire risk, despite the notices on all heaters asking people not to put anything on top of them. Mrs Hobbs to write to Toddlers to point this out, and to show by means of a letter, that this risk has been identified and the group asked to discontinue this practice.

VH2019 - 26 The Stowey Centre Project

In Mrs Mayell's absence there was no report from the Stowey Centre Project.

VH2019 -27 Fund Raising

(a) Cinema

Moviola fees have increased.

(b) Planned Events

Christmas Bingo is planned for 13th December. The Quiz made £480, which included £50 from the auction of hand decorated wooden spoons

VH2019 -28 Matters Arising

(a) Toddler's/Pre School Activities

Mrs Greig had emailed a list of organised children's events, to make people aware of what is available in the village, but also in a bid to prevent events clashing.

(b) Toddler's Hall Hiring Fees

It was agreed to leave the hiring fee situation as it is, and to review it again.

VH2019 - 29 Correspondence

There was none.

VH2019 -30 Any Other Business

(a) New Year's Eve Booking

A booking has been made for New Year's Eve, and the committee were concerned about the possible use of fireworks. Mrs Hobbs pointed out that the Hiring Agreement and/or Hall Licence would cover this subject, but she will look into it.

There being no further business, the meeting closed at 8.20 pm.

The next meeting will be on Tuesday, 7th January 2020 at 7.30 pm at the Village Hall.

Signed: .....Chairman